

**AGENDA and NOTICE OF MEETING  
CITY OF HIGHLAND  
INDUSTRIAL DEVELOPMENT COMMISSION**

**CITY HALL  
1115 BROADWAY  
AUGUST 5, 2020  
12:00 P.M.**

**NOTE: The Industrial Development Commission will be meeting in person, in the council chambers at city hall. Members of the public will be permitted into the meeting room, as space allows, on a first come, first served basis. Social distancing guidelines will be observed. The public may still monitor the meeting via phone and may submit comments via email or through the city's website by following the instructions on Page 2 of this agenda.**

**Call to order:** Chairman Jim Meredith

**Approval of Minutes:**

- A. Motion—Approve of Minutes of the July 1, 2020 regular meeting of the Industrial Development Commission.

**Reports:**

- A. Treasurer's Report—Jon Greve
- B. Updates on other job inquiries—Mark Latham
- C. Update on Highland Communication Services—Angela Imming
- D. Update on Disaster Relief Initiatives---Mallord Hubbard
- E. FEMA Map update---Mark Latham

**New Business:**

- A. Approval to enter into a contract with Harrison Edwards PR & Marketing to provide public relations services

**Next Meeting:**

- A. Next meeting of the Industrial Development Commission is scheduled for Wednesday, September 2, 2020.

**Adjournment**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 3:00 PM on Tuesday, August 4, 2020.

## **Directions for Public Monitoring of Highland Industrial Development**

### **Commission Meeting:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 886654**

This will allow a member of the public to hear the Industrial Development Commission meeting.

**Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens’ portal on the city’s website found here:

[https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php). Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.